

# Cleaning Checklist

Kitchen	Standard Clean	Deep Clean	Move In/Move Out
Gather all dishes & glassware from around the house and load into dishwasher	✓	✓	
Clean cobwebs from lights, sills (from reasonable height)	✓	✓	✓
Clean Counter Tops	✓	✓	✓
Dust all lights, ceiling fans & blades (from reasonable height)	✓	✓	✓
Take out the trash	✓	✓	✓
Dust windows, sills, and ledges (from reasonable height)	✓	✓	✓
Clean table & chairs	✓	✓	
Clean inside and outside of microwave	✓	✓	✓
Clean stove burners; clean stovetop, front, & control panels	✓	✓	✓
Clean & dry sink counters & soap dish	✓	✓	✓
Sweep, mop, vacuum all floors	✓	✓	✓
Clean counters & backsplash	✓	✓	✓
Empty garbage and replace bag	✓	✓	
Clean front of all cabinets and handles	✓	✓	✓
Clean oven hood vent	✓	✓	✓
Wipe down windowsills and window frames	✓	✓	✓
Doors & door frames dusted	✓	✓	✓
Baseboards dusted	✓	✓	✓
Dust & Disinfect light switches and door knobs	✓	✓	✓
Baseboards wiped down		✓	✓
Clean inside refrigerator			✓
Clean inside of oven			✓
Clean inside cabinets and drawers			✓
Sweep pantry floor and wipe down shelves			✓
Doors and door frames wiped down	✓	✓	✓
Blinds and shutters wet wiped down		✓	✓
Bathroom	Standard Clean	Deep Clean	Move In/Move Out
Clean all cobwebs. Dust shelves	✓	✓	✓
Clean, buff all mirrors & glass	✓	✓	✓
Clean counter tops	✓	✓	✓
Polish towel racks, toilet paper holder	✓	✓	
Dust all light fixtures & Clean Sink(s)	✓	✓	✓
Clean & dry tub & tile	✓	✓	✓
Clean & dry shower door, track & glass	✓	✓	✓
Dust & tidy knick knacks, personal items, & hand towels	✓	✓	
Clean & dry sink counters & soap dish	✓	✓	✓
Clean inside & outside of toilet. Clean the base & lid.	✓	✓	✓
Empty garbage and replace the bag	✓	✓	
Sweep, Vacuum, and mop floors. Make sure corners and edges are clean.	✓	✓	✓
Dust windowsills & window frames	✓	✓	✓
Cabinet fronts cleaned	✓	✓	✓
Clean inside linen closet and shelves		✓	✓
Doors and door frames dusted	✓	✓	✓
Tile grout scrubbed	✓	✓	✓
Baseboards dusted	✓	✓	✓
Baseboards wiped down		✓	✓
Wet wipe windowsills and blinds.		✓	✓
Clean inside cabinets			✓
Door and door frames wiped down	✓	✓	✓
Clean inside medicine cabinet			✓
Bedrooms, Living Rooms and Common Areas	Standard Clean	Deep Clean	Move In/Move Out
Clean cobwebs. Dust shelves & pictures	✓	✓	✓
Dust ceiling fan & blades	✓	✓	✓
Clean & buff mirrors	✓	✓	✓
Dust furniture, lamps, lamp shades	✓	✓	
Clean window sills, window frames & chair rails	✓	✓	✓
Dust & tidy knick knacks, personal items	✓	✓	
Vacuum, mop or hand clean floor. Make sure corners & edges are clean	✓	✓	✓
Make beds	✓	✓	
Clean all light switches & door knobs	✓	✓	✓
Tidy area, fold blankets, arrange pillows etc.	✓	✓	
Empty garbage and replace bag	✓	✓	
Dust window sills & window frames	✓	✓	✓
Ceiling fans dusted (from reasonable height)	✓	✓	✓
Baseboards dusted	✓	✓	✓
Baseboards wiped down		✓	✓
Doors and door frames dusted	✓	✓	✓
Door and door frames wiped down		✓	✓
Wipe down window sills, blinds and window frames	✓	✓	✓
Clean inside linen closet & shelves			✓